

Student Acceptable Use Policy

The primary goal of GR's available technology is to enrich the learning that takes place in and out of classrooms. In particular, technology offers opportunities for exploration and analysis of academic subjects in ways that traditional instruction cannot replicate. However, certain legal and ethical restrictions apply. Also, the limited supply of both hardware and software requires us to set priorities for use. Academic work for courses always takes priority over any other use of the technology equipment.

The following is a list of rules and guidelines which govern the use of GR technologies and network resources. Network resources refers to all aspects of GR's owned or leased equipment, including computers, iPads, printers, and other peripherals, as well as email, Internet services, and all other technology-related equipment and services. These rules apply to any use of GR's network resources whether this access occurs while on or off campus.

Students may not use school equipment and network resources:

- to create, send, access or download material which is abusive, hateful, harassing or sexually explicit;
- to download, stream or listen to Internet-based music, video and large image files not required for school work, as this slows the performance of the network for all users. The school will monitor the network for violations.
- to alter, add or delete any files that affect the configuration of a school's electronic device other than the electronic device assigned for personal use;
- to conduct any commercial business;
- to conduct any illegal activity (this includes adhering to copyright laws);
- to access the data or account of another user (altering files of another user is considered vandalism);
- to install any software onto GR technology; to copy GR school software (copying school owned software programs is considered theft);
 - to bypass the filter through the use of proxies or other services.

In addition, students may not:

- give out their home address or phone number to anyone on the Internet (this protects users from becoming potential victims of those with criminal intent);
- give password(s) to anyone;
- post anonymous messages;
- forward email commonly known as "SPAM," Unsolicited Commercial Email (UCE), or "junk email."
- use **personal devices** to access online resources at school without staff permission.
- use hotspots or other access points at school without staff permission.
- will not take pictures, video or audio without the consent of all persons being recorded of the media's intended use, as well as the approval of a staff member.

Responsibility for Property:

Students are responsible for maintaining a 100 percent working, charged, electronic device at all times. The student shall use reasonable care to be sure that the electronic device including the charger is not lost, stolen or damaged. This reasonable care includes:

- Not leaving equipment in an unlocked car or home.
- Not leaving equipment unattended or unlocked while at school or elsewhere.
- Not lending equipment to anyone except one's parents.
- Not using equipment in an unsafe environment.

Students must keep the electronic device locked (i.e. locked in your school locker, home or secure place where others do not have access) or attended (with you or within your sight) at all times. Electronic devices left in bags or backpacks or in unattended classrooms are considered "unattended" and may be confiscated by faculty or staff as a protection against theft. If confiscated, the student will receive a warning before getting the electronic device back. If the electronic device is confiscated a second time, the student may be required to get a parent/guardian signature acknowledging financial responsibility before getting the electronic device back. Unattended and unlocked equipment, if stolen – even at school – will be the student's responsibility.

Students and their parents/guardians are responsible for paying a fee for lost electronic devices and chargers. Students and their parents/guardians may be responsible for paying a fee for damage to the device if deemed intentional.

File Sharing and File Sharing Programs:

The installation and/or use of any Internet-based file-sharing tools is explicitly prohibited. File sharing programs and protocols like BitTorrent, Frostwire, Kazaa, Acquisition and others may not be used to facilitate the illegal sharing of copyrighted material (music, video, and images). Individuals with legitimate, school-related needs may seek prior approval from the Director of Technology.

Discipline:

Any student who violates these rules will be subject to disciplinary action. The minimum consequence will be a contact home to a parent/guardian.. Students who violate the file sharing rules will also have their devices restored to the original settings. Serious or repeated violations will result in the student's use of technology **restricted** and or revoked. Any student who continually does not bring their electronic device to school will lose the privilege of taking the device home each day.

Legal Issues and Jurisdiction:

Because GR owns and operates the equipment and software that compose our network resources, the school is obligated to take steps to ensure that all facilities are used legally. Hence, any illegal use of network resources is prohibited. All content created, sent, accessed or downloaded using any part of GR's network resources is subject to the rules stated in this policy. School administration monitors our network and may find it necessary to investigate electronic incidents even if they happen after hours and outside of school. As the owners of our network resources, including email system, the school administration reserves the right, if needed, and at its discretion, remotely access, to open, examine and/or delete electronic files that violate this Acceptable Use

Policy.

Disclaimer:

GR does not have control of the information on the Internet or incoming email, nor does it provide any technical barriers to account holders accessing the full range of information available. Sites accessible via the Internet may contain material that is defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, illegal or otherwise inconsistent with the mission of the Glidden-Ralston Community School District. While GR's intent is to make Internet access available for educational goals and objectives, account holders will have the ability to access other materials as well. At GR, we expect students to obey the Acceptable Use Policy when using the Internet. Students found in violation of the policy will be disciplined.

In addition, GR account holders take full responsibility for their access to GR's network resources and the Internet. Specifically, GR makes no warranties with respect to school network resources nor does it take responsibility for:

1. the content of any advice or information received by an account holder;
2. the costs, liability or damages incurred as a result of access to school network resources or the Internet; any consequences of service interruptions.